



2025 Minnesota Residential Furnace/Boiler Tune-Up Check List

Please have your service contractor complete this form and attach with your application.

(Rev. 01/25)

Customer Information (Please Print)

Customer Name: _____

Address (Property where service was performed): _____	City _____	State _____	Zip _____
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Check list of items to be completed in the tune-up

Furnace Tune-Up Check List	Boiler Tune-Up Check List
<p>Furnace Size (Btuh): _____</p> <p>Furnace Efficiency (AFUE): _____</p> <ol style="list-style-type: none"> 1 Check bearings for wear-advise if repair necessary. 2 Check fan limit control switch and calibrate if necessary. 3 Check fan belts and adjust if needed (advise if they need replacement). 4 Clean and check blower and exhaust motors. 5 Oil and grease fan motor where needed. 6 Clean burners and heat exchanger-check for proper flame characteristics. 7 Check operation of pilot/ignitor-clean if necessary. 8 Check all control operations and sequencing. 9 Check and adjust gas pressure. 10 Check condition of flame sensor/pilot safety timer – replace thermocouple as necessary. 	<p>Boiler Size (Btuh): _____</p> <p>Boiler Efficiency (AFUE): _____</p> <ol style="list-style-type: none"> 1 Check thermostat for proper operation. 2 Check gas working pressure, if test point is unavailable use gas meter clocking method to ensure name plate Btu. 3 Check water pump operation, oil motor and bearing assembly on three piece pumps. 4 Check boiler venting and perform spillage test to ensure safe removal of products of combustion. 5 Check for satisfactory operation of all safety devices and controls. 6 Check water pressure at normal operating temperature; adjust to manufacturer's specification if necessary. 7 Check proper expansion tank operation as water reaches full temperature; look for radical pressure gauge movement. 8 Check pilot-thermocouple; inspect flame proving sensor, if applicable, and burners for proper operation. 9 Check burner compartment for signs of damage, flue blockage or incomplete combustion. 10 Check final over all operation and ensure adequate combustion air and clearance to combustibles in boiler area.

Contractor Information:

Contractor Name: _____

Contractor Phone No: _____

Contractor Address: _____	City _____	State _____	Zip _____
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By signing this form, I certify the furnace/boiler tune-up performed included all 10 items included in the check list above.

Contractor Signature: _____

Date: _____